

YAKIMA COUNTY FIRE DISTRICT 4

BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

March 14th, 2022

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present at Station 40 were, Commissioner Ben St. Mary, Commissioner Les Riel, Commissioner David Ramynke, Fire Chief Dale Hille, District Secretary Katelynn Hogan, Lieutenant Captain Trevor Lenseigne and Firefighter Blake Reeves.

Commissioner St. Mary called the meeting to order at 1600.

PLEDGE OF ALLEGIANCE

Commissioners St. Mary lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Ramynke made a motion to approve the agenda as submitted. Commissioner Riel seconded. Motion Carried unanimously.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no public input at this time.

CONSENT AGENDA

- a. **SECRETARY'S REPORT**
 - March 7th, 2022 Payroll
- b. **APPROVAL OF PREVIOUS MINUTES**
 - January 24th Regular BOC Meeting Minutes
- c. **CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$	50,972.83
Claims Requests EMS	\$	<u>2,285.20</u>
Total Claims	\$	53,258.03
- d. **CORRESPONDENCE - None**
- e. **CHIEF'S REPORT - Attached**

Commissioner Ramynke made a motion to a approve the consent agenda as submitted items a-e Commissioner Riel seconded, motion carried unanimously.

Executive Session – RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Commissioner St. Mary called the Executive Session to include the board, FC Hille and DS Hogan till 4:11, if at that time they need to extend they would let everyone else know. Commissioner St. Mary extended the Executive Session to 4:16. At 4:17 the regularly BOC meeting continued as normal.

UNFINISHED BUSINESS

- Lt. Promotion

FC Hille stated that the process over all went very well and would like to bring FF Blake Reeves to the board to fill the open Lieutenants position.

NEW BUSINESS

Review Drafted Policies

- 04.02.05 Hiring – Retired Personnel
- 04.02.05 Appendix #1 Report of Physical Examination for Membership
- Drawing a BVFF Pension

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- 04.02.05 Appendix #2 Retire/Rehire Member checklist
- 04.02.05 Appendix #3 Annual Retire. Rehire Physical Examination Certification
- 04.03.01 Sick Leave
- 04.03.01 Appendix #1 Employee Paid Sick Leave Notification
- 04.03.02 Light Duty
- 04.03.02 Appendix #1 Light Duty / Personnel Initial Interview
- 04.03.02 Appendix #2 Individual Duty and Performance Plan
- 04.03.02 Appendix #3 Physical Capacity Assessment
- 04.04.01 Per Diem, Travel Allowance and Expense Reimbursement
- 04.04.01 Appendix #1 Advance Travel Request Reimbursement
- 04.04.02 Uniforms, Dress Code and Personal Appearance
- 04.04.03 Personnel Benefits
- 04.04.04 Insurance Benefits
- 04.04.05 Employee Recognition Appreciation
- 04.04.06 Performance Evaluation
- 04.04.06 Appendix #1 Performance Evaluation Form
- 04.04.07 Employee Personnel Records
- 04.04.08 Employee Recognition of Major Life Events
- 04.04.09 Volunteer Reimbursement Schedule
- 04.04.10 Open Door Policy (formatting issue/numbering)

FC Hille stated that there are some old, some reformatting and some were deleted that were redundant requiring renumbering.

Commissioner Riel made a motion to approve chapter four policies as presented 04.04.05 through 04.04.10. Commissioner Ramynke seconded. Motion carried unanimously.

COMMISSIONER'S REPORT

Commissioner Riel reported he is attending an admin board meeting at West Valley Fire to talk about the levy and levy committee to talk about the laws of putting the levy out there. The reason the meeting is in West Valley and not at the EMS Office is because it involves EMS.

Commissioner Ramynke reported the communications committee met last week. He has asked Rex Reed to swap rolls with him due to his new busy schedule. Both short term and long-term agreements for Mountain top sites are being constructed at this time and is committees top priority. FC Nate Craig has applied for state money that appears the communications committee is unfortunately not going to get but the committee is still looking elsewhere. As well as working on a plan B to fund a new microwave system themselves because if something were to happen the system would be down. A maintenance agreement with District 5 is also in the works.

ANNOUNCEMENTS

FC Hille reported that the 1168 grant has been applied for and is waiting for the outcome.

FC Hille reported the Black Rock Solar project that is 17 miles out of town and consists of 620 acres is underway. The developer called and spoke with FC Hille; stated that they have been working with environmental groups as well as it being in a sheep farm so they eat the grass down and around the panels. FC Hille was also informed the project will have battery storage of 25-50 megawatts. Commissioner Riel asked if there is any property tax revenue that the district could benefit from. Captain Lenseigne stated that because its past mile marker eighteen its still in no mans land. FC Hille stated contracting them for fire services is a possibility. FC Hille mentioned after speaking with the developer that he is going to come talk with FC Hille further and at that time FC Hille will bring up contracting for fire service. Commissioner Riel asked about the possibility of annexing that portion of ground into our fire protection.

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FC Hille stated that Cpt Evers is working on the Silouan Green seminar hoping to schedule it during the WFC conference so we don't have to pay as much air fare. There is also an online portion for the Snure seminar on April 2nd for anyone who prefers that over the in-person option.

FC Hille stated the three new probationary FF have put in to attended the nozzle forward class that being a hose handling class in Bend Oregon. FC Hille is going to approve since there is money in the budget and agrees this is a beneficial class.

GENERAL DISCUSSION

FC Hille informed the board that one of the volunteers had his bunker gear stolen out of his car. The helmet had been found at a drug but my the polices but not the rest. Cpt Lenseigne stated the volunteer has been informed that from now on all gear is to stay at the station. Commissioner Riel asked that our insurance company VFIS be contacted to see if they will cover the stolen gear but only if it will won't increase our rates. FC Hille confirmed that he would reach out.

SIGNING OF DISTRICT DOCUMENTS

Due to all the Commissioners attending in person the documents will be held for signature after the meeting adjourns.

NEXT REGULAR MEETING – Monday, March 28th, 2022 at 4:00 pm.

ADJOURNMENT

Commissioner St. Mary made a motion to adjourn. There being no other business Chairman St. Mary adjourned the meeting at 4:37 pm.



Chairman David Ramynke
Commissioner

Excused Absence

Commissioner Les Riel
Vice-Chairman

Attest:



Vice-Chairman Ben St. Mary

Katelynn Hogan

District Secretary Katelynn M Hogan