

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
May 26th, 2020**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were: Commissioner David Ramynke, Commissioner Ben St. Mary, Commissioner Les Riel, Admin Director Jenifer Huitt and (via Zoom) Fire Chief Mark Emery. Others present were: Cpt. Andy Babcock, Cpt. Keith Schrank, Lt. CJ Erickson, FF Lars Enger, PFF Blake Reeves, and Admin Assistant Christy Olson.

Chairman Ramynke called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

The consent agenda was approved as amended and the meeting continued.

CONSOLIDATION OF REGULAR BUSINESS

a. SECRETARY'S REPORT

Update from The Shaker Craftsman – Table and benches are built; however Shaker Craftsman has been unable to contact the individual doing the routing. They believe he has closed his shop temporarily due to Covid so they do not know when the table will be finished.

b. PREVIOUS MINUTES FOR APPROVAL

- May 20, 2020 Special Meeting Minutes

c. CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$164,363.04
Claims Requests EMS	\$ <u>373.45</u>
Total Claims	\$164,736.49

d. CORRESPONDENCE

- Information on Preventing Covid19 Related Lawsuits from Summit Law Group

e. CHIEF'S BRIEF – None

Commissioner Riel made a motion to approve items a through e on the consent agenda. Seconded and carried.

UNFINISHED BUSINESS

- YCFD4 Policy 1645 Work Hours & Compensation
Commissioner Riel made a motion to adopt Policy 1645. Seconded and carried.
(Note: This item was later tabled to clarify the PTP/Vol shift sign-up rules.)

NEW BUSINESS

- a. Resolution 2020-07 Transferring \$105,137.00 from Capital Project Fund 602046 to the General Expense Fund 602041
Commissioner Riel made a motion to adopt Resolution 2020-07. Seconded and carried.
- b. Invoice 2020-01 Yakima Sportsman's State Park Annual Invoice \$415.56
Commissioner St. Mary made a motion to approve Invoice 2020-01. Seconded and carried.

COMMISSIONER'S REPORT

Commissioner Riel reported that the WFCOA Education Committee is sending out a state survey soon. The Station 42 paint color issue is being fixed by the manufacturer, at their expense, as it was an error in the color matching on their part. The interior glass and mirrors will be installed the weekend of June 4th and stone blocks have been ordered for the landscaping.

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GENERAL DISCUSSION – Limited between Board and Staff only – NO PUBLIC INPUT

The Board asked Chief Emery to submit any remaining Vacation and/or Sick Time he has accrued to discuss potential leave to be taken before the end of his contract. There will be a Special Meeting/Executive Session on Thursday, May 28th with Prothman representative Mark Risen to discuss the candidate applications received for the Chief's position. Commissioner Riel also mentioned that the Grand Re-Opening of Station 42 will have to be postponed until a later date, for public safety reasons.

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, June 8th, 2020 at 4:00 pm.

ADJOURNMENT

There being no other business Chairman Ramynke adjourned the meeting at 4:37 pm.


Chairman David Ramynke


Commissioner Les Riel


Vice-Chairman Ben St. Mary

Attest:


District Secretary Jenifer S Huitt

Approved unanimously on 6/8/2020
via Open Public Meeting on Zoom.
Signatures will be secured after
Proclamation 20-28 has been lifted.