

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
May 28th, 2019**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner Ben St. Mary, Fire Chief Mark Emery, and Admin Director Huitt. There were no others present.

Chairman Riel called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

Chairman Riel noted an addition of an Executive Session requested by Vice Chairman Ramynke and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no public was present and the meeting continued.

SECRETARY'S REPORT

Secretary Huitt noted she is currently working on filing the annual report with the Auditor's office which is due May 30, 2019.

PREVIOUS MINUTES

- a. April 15th, 2019 Special Meeting Minutes
- b. May 13th, 2019 Special Meeting Minutes

Vice Chairman Ramynke made a motion to approve the April 15th meeting minutes as submitted, and the May 13th meeting minutes with the suggested correction. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$44,452.46 – Approved
- b. Claims Request EMS \$706.44 – Approved

Vice Chairman Ramynke made a motion to approve the Claims Request in the amount of \$45,158.90. Seconded and carried.

CORRESPONDENCE

a. Confirmation from the Yakima County Auditor for Commissioner Office Position 2 that it will be on the November 5th General Election ballot.

UNFINISHED BUSINESS - None

NEW BUSINESS - None

COMMISSIONER'S REPORT

Chairman Riel, Commissioner St. Mary, and Secretary Huitt will be attending the WFCAs Chelan Conference June 1st on Healthcare, Strategic Communication, and Legislature 101. Vice Chairman Ramynke and Chief Emery will be attending the Annual East Valley Firefighters Association Pancake Feed on June 2nd at Station 42 in Terrace Heights.

CHIEF'S BRIEF

Chief Emery submitted updated Job Descriptions for Lieutenant and Captain with the boards requested changes. The board will review these and table discussion until the next regular meeting.

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ANNOUNCEMENTS – None

EXECUTIVE SESSION – RCW 42.30.110 (1)(G) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Riel announced at 4:05 pm that the board, Chief, and Secretary will go into Executive Session until 4:20 pm. Secretary Huitt announced at 4:20 pm that Executive Session would continue until 4:45 pm. Secretary Huitt announced at 4:45 pm that Executive Session would continue until 5:02 pm. The meeting reconvened at 5:02 pm. No action was taken, no action needed by the Board.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT - None

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Monday, June 10th, 2019 at 4:00 pm.

ADJOURNMENT

There being no other business Chairman Riel adjourned the meeting at 5:07 pm.



Chairman Les Riel



Vice-Chairman David Ramynke

absent

Commissioner Ben St. Mary

Attest:


District Secretary Jenifer S Huitt