

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 14th, 2023**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Ben St. Mary, Commissioner Les Riel, Commissioner David Ramynke, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux, District Secretary Katelynn Hogan and Administrative Assistant Morgan Frost.

Chairman St. Mary called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

Chairman St. Mary lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner St. Mary noted there was no public input at this time.

APPROVAL OF AGENDA

Commissioner Riel made a motion to approve the agenda as circulated. Chairman St. Mary seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY'S REPORT

- July 31st, 2023 Quarterly Taxes
- August 07, 2023 Payroll

PREVIOUS MEETING MINUTES

- July 24th, 2023 BOC Regular Meeting Minutes
- August 1st, 2023 BOC Special Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$	142,363.55
Claims Requests EMS	\$	<u>4,433.04</u>
Total Claims	\$	146,796.59

CORRESPONDANCE

- Yakima County Fire Commissioners August 17th, 2023 Agenda
- Yakima County Fire Commissioners May 18th, 2023 Meeting Minutes
- 2024 EMS Levy rough estimate based off of population, EMS Calls & 911 Communication
- Light Duty Assignment

CHIEF'S REPORT – Attached

Commissioner Riel made a motion to approve the consent agenda as submitted. Chairman St. Mary seconded. Motion carried unanimously.

Executive Session – RCW 42.30.110 (1) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

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Commissioner St. Mary informed all who were in attendance that only the commissioners would attend the executive session including FC Chief Hille, DC Lamoureux, DS Hogan and AA Frost starting at 3:33 to 3:53 and would let all else know if they needed additional time. The meeting was extended to 4:24 and AA Frost was asked to step out for this portion. At 4:24 the board requested an extension of 3 minutes. At 4:27 the executive session ended at 4:27 and the regular board meeting continued as normal.

UNFINISHED BUSINESS

- Annexation

FC Hille informed everyone that there was no new information to report.

- Levy Lid Lift

FC Hille informed everyone that there was no new information to report.

- Fire Chief Hille's Employment Contract

The board asked FC Hille to add a drafted version of his new contract to the agenda for the August, 28th, 2023 BOC Meeting for review.

- Shop Miscellaneous Equipment

Due to there being no inventory list, Commissioner Riel made a motion to surplus the miscellaneous equipment as needed. Chairman St. Mary seconded. Motion carried unanimously.

- iSpyFire User Responsibilities Agreement

All Board members, Chiefs, Staff, Officers and Volunteers are to read and sign the agreement which states they are not to share any information off of iSpyFire with anyone outside of the department.

REVIEW DRAFTED POLICIES

- 04.07.01 – Leave of Absence and Time Off

Commissioner Riel made a motion to approve the change in policy. Chairman St. Mary seconded. Motion carried unanimously.

NEW BUSINESS

- Interlocal Agreement with Snohomish Co. Fire Dist. 19

Snohomish Co. Fire District is looking to piggy back off of the Station 40 Brush Truck build. Commissioner Riel made a motion to approve the ILA with Snohomish Co. Fire Dist. 19. Chairman St. Mary seconded. Motion carried unanimously.

- Department of Natural Resources Computer Grant

DC Lamoureux informed the board that the department was awarded the DNR Computer Grant for just under \$4,000.00. The department was able to buy 4 new laptop computers, 2 thermal printers, cases and computer mice for all the laptops. This would put the department at around \$3,993 out of the \$4,000 grant.

- FIIRE PPE Grant

DC Lamoureux informed the board that the department has received a FIIRE PPE Grant through L&I for \$15,000. This in turn will allow the department to purchase 3 sets of PPEs, extra boots, new structure gloves, and head liners for helmets for all career staffs extra set of gear.

- Surplus of Hoses

A community organization is looking for hoses and the department is looking to surplus two sections of 1 ¾ inch hoses that failed the safety testing process. Commissioner Riel made a motion to approve the surplus of the hoses. Chairman St. Mary seconded. Motion carried unanimously.

COMMISSIONER'S REPORT

- Commissioner Riel reminded the board that the quarterly Fire Commissioner dinner meeting will be held at Gleed Fire Department Thursday August 24th, 2023 with three guest speakers.

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GENERAL DISCUSSION

- Snure RFA Seminar

Brian Snure has been paid for the RFA Seminar the department held on July 18th, 2023 and City of Yakima has offered to pay \$1,500 of the cost.

- Immediate Hire – Chief's Interviews

On Wednesday August 23rd, 2023 FC Hille will be conducting interviews at Station 40 from 6:00 – 7:30 pm. Commissioner Riel informed FC Hille that he would try to attend as well.

SIGNING OF DISTRICT DOCUMENTS

Due to more than one Commissioner attending the meeting in person, district documents were approved and signed after the meeting.

NEXT REGULAR MEETING – Monday, August 28th, 2023 at 3:30 pm.

ADJOURNMENT

There being no other business Commissioner Riel made a motion to adjourn the meeting at 4:46 pm. Chairman St. Mary seconded. Meeting adjourned at 4:46 pm.



Chairman Ben St. Mary



Vice-Chairman Les Riel

Resigned 8/10/23

Commissioner David Ramynke

Attest:

Katelynn Hogan

District Secretary Katelynn Hogan