

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 11TH, 2023**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Ben St. Mary, Commissioner Tyler Brandt, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux, District Secretary Katelynn Roberts and Administrative Assistant Morgan Frost. Commissioner Les Riel had an excused absence.

Chairman St. Mary called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

Chairman St. Mary lead in the pledge of allegiance.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman St. Mary noted there was no public input at this time.

APPROVAL OF AGENDA

Commissioner Brandt made a motion to approve the agenda as circulated. Chairman St. Mary seconded. Motion carried unanimously.

CONSENT AGENDA

SECRETARY'S REPORT

- December 07, 2023 Payroll

PREVIOUS MEETING MINUTES

- November 27th, 2023 BOC Regular Meeting Minutes

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire	\$	34,676.70
Claims Requests EMS	\$	2,722.35
Total Claims	\$	37,490.05

CORRESPONDANCE

- MRO Notice (Yakima Worker Care)
- Yakima County Auditor – Certificate of Canvass

CHIEF'S REPORT – Attached (C Shift will be with December 26th, 2023 Meeting)

Commissioner Brandt made a motion to approve the consent agenda as submitted. Chairman St. Mary seconded. Motion carried unanimously.

UNFINISHED BUSINESS

- Annexation

FC Hille informed everyone there is no new business on the threat of an annexation.

- Levy Lid Lift

FC Hille informed everyone that there is no new business regarding the Levy Lid Lift but that he thinks \$1.43 should be adequate. The levy will most likely run in August along with the East Valley School District.

- Discussion of Training Facility Bids

On December 11th, 2023 at 9:00 am FC Hille, DC Lamoureux and DS Roberts opened the two Training Center bids that the Department received. One bid being from SymTech and the other from Fire Training Structure, LLC. There is a difference in cost of upwards of \$87,000 and although FTS (Fire Training Structure, LLC) is more familiar, the Department does not feel comfortable spending the extra money for a structure that is so similar to the structure SymTech offers. The training facility from FTS is ran by computers, running the risk of them malfunctioning and taking more time to repair. The structure SymTech offers is also expandable and has the ability to allow the Department to move props around inside for the best quality training. SymTech will also

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provide a training for up to 3 Department members to be able to do our own maintenance on the structure rather than signing a yearly maintenance contract.

- Awarding of Intent to Enter into Contract for Training Facility

FC Hille made a request to award the bid for the Training Facility to SymTech for a total of \$636,400.13. Chairman St. Mary made a motion to approve the awarding of the bid. Commissioner Brandt seconded. Motion carried unanimously.

NEW BUSINESS

- 2023 Excess Budget Fund Delegation

FC Hille informed the board that the Department has roughly \$300,000 of the budget leftover to delegate to other pots on our budget. The Department is leaning toward splitting the excess money into Apparatus and Capital Projects, the board will review.

- G0402 Course for Commissioners – January 11th, 2024

DC Lamoureux will be teaching the incident response certification course for Commissioners that is a requirement for elected and appointed officials. The class will be held at Camp Murray in Tacoma, WA from 6 – 10 pm on January 11th, 2024.

COMMISSIONER'S REPORT - None

GENERAL DISCUSSION – Limited to between the Board and Staff only – NO PUBLIC INPUT

- Christmas Potluck – December 22nd, 2023

The Department will be hosting a Christmas Potluck at Station 40 from 6 – 8:00 pm. Any members of the community are welcome to join along with our staff and their families. The potluck will be in conjunction with the Mr. East Valley students as they will be helping serve food and will be setting up Santa's village for pictures. The Department will also be providing a firepit in the south parking lot of the fire station with s'mores packs and other Holiday treats. Our fire prevention team has also found crafts and activities for children, including fire truck ornaments they can color and hang on our Christmas tree at the Department or take home if they would like.

- All-Call Meeting – January 17th, 2024

The Department will be having an all-call meeting with all career and volunteer staff at Station 40 from 9:00 am – 2:00 pm to go over our new Ready Rebound Program that is offered to our staff, including the Commissioners, and their families. The staff will also have a chance to talk amongst themselves to iron out any issues or concerns they may have within the Department.

- Annual Banquet

One of the volunteer firefighters, Jeff Taylor, has expressed that he would like to start having our annual banquets again. There will be more information to come on the subject, but the Department is looking at having the 2023 Annual Banquet sometime in February of 2024.

- Department Newsletter – Fall Edition

The East Valley Fire Department 2023 Fall Edition Newsletter went out for mailing on Monday, December 11th, 2023. The newsletter includes our new Commissioner Tyler Brandt and two more new employees that we have welcomed to the Department in 2023 and some safety tips on driving in the winter weather.

SIGNING OF DISTRICT DOCUMENTS

Due to more than one Commissioner attending the meeting in person, documents will be held for signatures after the meeting.

NEXT REGULAR MEETING – Monday, December 26th, 2023 at 3:30 pm.

ADJOURNMENT

There being no other business Chairman St. Mary made a motion to adjourn the meeting at 4:26 pm. Commissioner Brandt seconded. Meeting adjourned at 4:26 pm.

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Excused Absence

Chairman Ben St. Mary

Tyler Brandt

Commissioner Tyler Brandt

Les Riel

Vice-Chairman Les Riel

Attest:

Katelynn Roberts

District Secretary Katelynn M. Roberts