

YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
January 24th, 2021 ~~2021~~ *2022*

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present at Station 40 were, Commissioner Les Riel, Commissioner, David Ramynke, Fire Chief Dale Hille and District Secretary Katelynn Hogan. Commissioner St. Mary had an excused absence.

Commissioner Riel called the meeting to order at 1600.

PLEDGE OF ALLEGIANCE

Commissioners Riel lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Riel amended the agenda to include Academy under New Business. Commissioner Ramynke made a motion to approve the agenda as Amended. Commissioner Riel seconded. Motion Carried unanimously.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Commissioner Riel noted there was no public attending the meeting.

CONSENT AGENDA

- a. **SECRETARY'S REPORT**
 - Fund Balance as of December 31, 2021
 - 6 hour Excel Training Class January 20th 2022
- b. **APPROVAL OF PREVIOUS MINUTES - None**
- c. **CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$	20,546.67
Claims Requests EMS	\$	<u>23,031.66</u>
Total Claims	\$	43,578.33
- d. **CORRESPONDENCE - None**
- e. **CHIEF'S REPORT -None**

Commissioner Ramynke made a motion to a approve the consent agenda as submitted items a-e Commissioner Riel seconded, motion carried unanimously.

UNFINISHED BUSINESS

- DCO Applications

FC Hille noted we have three people reach out for applications so far. One Being Aaron Merritt who is a captain in Duval Washington another being from Tri-cities.

- Brush Truck

FC Hille informed the board that the new brush truck chassis is at station 42 right now if any one on the board would like to go look at it. The bids are out right now for the build, they are due back on the second and are opening them the 4th at 9:00 am.

- April 4th 2022 WFCA Spring Seminar Series

Commissioner Riel and Ramynke stated they will not be able to attended.

- October 27th-29th WFCA Annual Conference in Spokane

Commissioner Riel will be heading up that Tuesday with a dinner that night and then the board meeting at 9:00 am the next morning. Commissioner Riel asked DS Hogan to reach out to Tori with WFCA to confirm that they make Commissioner Riels hotel reservation. FC Hille advised DS Hogan to make reservations for everyone including the future Deputy Chief.

- City of Yakima Letter to SunComm of termination of contract

FC Hille stated that the letter of termination is all ready to mail, after the meeting tomorrow we will mail that.

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NEW BUSINESS

- Academy

FC Hille got a notice in the mail today that the classes in October have been canceled but he also was selected to go May 8th - 20th which is all based on strategic planning. Commissioner Riel made a motion to approve FC Hille's Academy trip, commissioner Ramynke seconded. Motion approved unanimously.

- Public Records Request

FC Hille informed the board that there is an ongoing records request that is almost complete. Emails will have to be printed and scanned back in which will be very time consuming but its in process.

COMMISSIONER'S REPORT

Commissioner Riel informed the commissioners dinner for February at Naches Heights Fire is all set, RSVP will be coming out shortly and the ambulance issue will be a hot topic.

Commissioner Riel attended an executive meeting with WFCA where they approve the agenda for the board meeting and go through all the financials. Then at noon January 22nd the WFCA board meeting was via zoom for an hour.

Commissioner Riel informed that the education committee meeting talked about spring seminar with Brian Snure. He also stated the Chelan conference June 4th will be about personnel problems and litigation that you cannot control.

ANNOUNCEMENTS

FC Hille informed the board the he signed the BLM annual agreement.

FC Hille included that the performance evaluations are in process, all captains are finished except FF Andy Babcock for last year as a Cpt. The Cpts will be evaluating the Lt and the Lt are doing FF.

LT Promotional process is also under way, FC Hille has one resume currently in hand and everyone who is applying has till the end of the month to turn theirs in.

GENERAL DISCUSSION

FC Hille sent out a draft of the mission statement from the all call meeting that was discussed. Commissioners are going to review and get back with any changes that they want. Then Chief will send out for final for review.

- New Duty Pickup
- Second Brush Truck Chassis

The department is looking for another Brush Truck chassis because getting them right now is almost impossible per FC Hille. However, the long-range vehicle replacement plan shows in 2023 we are to purchase another Brush Truck and in 2024 the purchase of a new duty truck. FC Hille asked that we purchase a new duty truck now instead of later because with the Deputy Chief of Operations that we are hiring for is provided a vehicle. FC Hille pulled the numbers for the truck its self which runs about \$50,000 and the lighting package another \$15,000. Next meeting FC Hille would like to do an Action Decision Request for the purchase of a new duty pick up which would go through the governor purchase for the state bid process which could take up to 7-10 months. He mentioned that pushing off the purchase of a second brush truck chassis may be beneficial due to not knowing how the current one is going to perform. If there are any issue with this one

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once it's put into service that we don't like then we know and can look for different options instead of having two problems.

FC Hille spoke with Nate Craig about West Valleys DS and DS Hogan cross training so that if anything were to happen to either of them then there is a backup for each of the payroll processes. Commissioner Ramynke stated that if WVs new administrative hire is part time we should look into the possibility of seeing if possibly doing part time here would be of interest to acquire full time hours.

SIGNING OF DISTRICT DOCUMENTS

Due to all the Commissioners attending in person the documents will be held for signature after the meeting adjourns.

NEXT REGULAR MEETING – Monday, February 14th, 2022 at 4:00 pm.

ADJOURNMENT

Commissioner St. Mary made a motion to adjourn. There being no other business Chairman St. Mary adjourned the meeting at 4:36 pm.



Chairman David Ramynke
Commissioner



Commissioner Les Riel
Vice-Chairman

Attest:



Vice-Chairman Ben St. Mary
Chairman



District Secretary Katelynn M Hogan