

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
April 23, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Commissioner Ben St. Mary, Chief Mark Emery, and District Secretary Jenifer Huitt. Vice Chairman Ramynke had an excused absence. Others present were FF T. Abhold, FF Feeney, Lt Goldsmith, Lt Lenseigne, FF McDonald, and BC Woodall.

Commissioner Riel called the meeting to order and conducted the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was approved as circulated and the meeting continued.

**LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.**

Chairman Riel noted no one spoke and the meeting continued.

**APPROVAL OF PREVIOUS MINUTES**

Commissioner St. Mary made a motion to approve the minutes as submitted from the April 9<sup>th</sup> regular meeting. Seconded and carried.

**CLAIMS REQUEST APPROVAL**

- a. Claims Request Fire \$599,571.60 - Approved
- b. Claims Request EMS \$ 17,979.22 - Approved

Chairman Riel made a motion to approve the Claims Request in the amount of \$617,550.82. Seconded and carried.

**SECRETARY'S REPORT**

- Four lost checks from 2017 were voided and reissued.
- Updated fund reports to the Board to consider transferring money from the General Expense Fund and EMS into Apparatus and Capital Project Reserves.
- Quarterly taxes have been prepared for payment on 4/27/2018.

**CORRESPONDENCE - None**

**UNFINISHED BUSINESS**

- a. Resolution 2018-04 Providing for the Submission of Levy

After discussion Chairman Riel made a motion to adopt Resolution 2018-04 as submitted. Seconded and carried.

**NEW BUSINESS**

- a. Resolution 2018-05 Voiding Warrant 3525 for \$74.89

Chairman Riel made a motion to adopt Resolution 2018-05 as submitted. Seconded and carried.

- b. Discuss Wild Land Exercises, Prevention, Training

Lt Goldsmith presented information to the Board on MAWD (Multi-Agency Wildland Drill) and has invited SunComm and the media to observe the drill. BC Woodall would like to have a low intensity live burn training on May 15<sup>th</sup> in the same area that the Coyote Springs Fire burned last year. Safety for the public and firefighters is the main concern so if conditions are not right

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the burn will be cancelled (fuel moisture, winds, etc.). There will be resources staged in case anything gets out of hand. Fire watch will continue for several hours after 100% mop up is finished. The shift on duty will come back the next day to double check and BC Woodall also invited the Board to participate.

Objectives: Training for those using the NWCG task books and S-130 Field Day sheets  
Defensible space  
Firewise Public Education on defensible space

### **COMMISSIONER'S REPORT**

Chairman Riel attended the WFCFA Board Meeting on Saturday April 21<sup>st</sup> and the following items were discussed:

- The WFCFA Member Services Coordinator is resigning and their Health Care Manager left at the end of last year. They are in the process of hiring a new Health Care Manager currently. If anyone knows someone who would be a good fit for the Coordinator position please pass along the information.
- WFCFA Health Care: A resolution was passed that employers can only cover up to 50% of the deductible for their employees. They are hoping it will encourage the employees to be on the PPO Plus plan which helps keep costs lower.
- L&I Report: One fire district received numerous violations for their apparatus' and building. One of the violations: the height and weight on all apparatus must be visible to the driver.

#### WFCFA Fall Conference Update

- Color Guard: EVHS ROTC and Phil Nelson on Bagpipes
- Invocation: Chaplain Susan Whitman
- Welcome Address: Working on getting Representative David Taylor
- Welcome Reception: at the Red Lion Atrium hosted jointly by WFCFA, Cascade Fire, and Nicholson & Associates Insurance

### **CHIEF'S REPORT**

Chief Emery provided the report to the Commissioners and it is attached to the minutes.

### **ANNOUNCEMENTS - None**

### **GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT**

Secretary Huitt asked if the Board would like a specific firm contacted for the upcoming CBA negotiations. The Board requested we have an Executive Session to lay out parameters and numbers and contact Inslee Best to make them aware that we are going into negotiations and will not bring them in unless an issue arises.

Chairman Riel noted that 2 demo ladder trucks were discussed and costs were estimated at 1 million which was significantly more than first discussed and would like this tabled until September. Chief Emery and Lt Lenseigne will continue to look at other options.

### **SIGNING OF DISTRICT DOCUMENTS**

The documents were presented to the Board for their signature.

**NEXT REGULAR MEETING – Monday, May 14<sup>th</sup>, 2018 at 4:00 pm.**

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**ADJOURNMENT**

There being no other business the meeting was adjourned at 4:45 pm.



Chairman Les Riel



Vice-Chairman David Ramynke

ATTEST:



Commissioner Ben St. Mary



District Secretary Jenifer S Huitt

# FIRE CHIEF BRIEF

Mid–April Update

## Mid–APRIL 2018 ACTIVITY SNAPSHOT

1. FDSOA Incident Safety Officer Certification Academy: This weekend, 28 and 29 April, at Station 40.
2. ITAC Strategy and Tactics Clinic: Saturday, 30 June, and Sunday, 01 July, at Station 40 (co-Instructing with retired Seattle Fire Department Deputy Chief of Training and Safety Stewart Rose. (See attached flyer.) We are selling seats to offset EVFD cost; event posted in Daily Dispatch and flyers distributed to Yakima County Fire Chiefs and Yakima County Training Officers.
3. Levy Preparation: Voter information project begins in June (perhaps end of May); big voter information push mid–July to August election.
4. Honorable Leadership: Classes continue for each shift and at volunteer drill (4<sup>th</sup> Tuesdays = class delivered by Fire Chief).
5. Beaudry/Bittner Connection: Tuesday, 17 April; myself, Commissioner Riel, and Lt. Schrank met with new County Engineer Matt Pietrusiewicz on 17 April to continue discussion of a Beaudry Road/Bittner Road connector. Requested a meeting with Representative Dave Taylor and County Commissioner Randy Elliott to discuss options and to consensus on a solution.
6. Terrace Heights Community Association Meeting: Thursday, 19 April; attended by myself and Lt. Schrank; provided brief ‘state of the fire district’ report. (Did not mention levy.)
7. Terrace Heights Annual Clean-Up: Saturday, 19 May (I will be instructing at the 95<sup>th</sup> annual *WSFFA Fire School and Conference* in Wenatchee; instructing as EVFD Fire Chief and compensated for travel expenses only).
8. Collective Bargaining Agreement Preparation: Preparing for upcoming collective bargaining; have requested an initial meeting to establish collective bargaining ground rules. Also collecting collective bargaining agreements for developing comparables that are accurate and germane.
9. Seasonal Crew: Begin work 01 May; still seeking a second member.

## ON THE HORIZON

1. Mission, Vision, Values: Management Team development will begin soon; periodic submittal to BOFC for review.
2. Lieutenant Assessment Center: November 2018; we recommend that EVFD contract with third-party provider to assure the process is unbiased, valid, and reliable; also recommend EVFD purchase a valid and reliable test banks from FIRE.TEST cognitive exam test question banks from *Performance Training Systems, Inc.*, in Florida. Their test item banks are used by numerous IFSAC Accredited agencies for Certification testing, including the WSP in Washington. Exams and quizzes will also be used on an ongoing basis for review, re-Certification, and initial Certification preparation. Cost: \$6,714.00 (Includes LXR-TEST, the test generation ‘engine’ where test bank questions are stored and is used to generate exams.)