

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
May 13<sup>th</sup>, 2024**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Les Riel, Commissioner Ben St. Mary, Fire Chief Dale Hille, Deputy Fire Chief Ray Lamoureux, District Secretary Katelynn Roberts and Administrative Assistant Morgan Frost. Vice Chairman Tyler Brandt attended part of the meeting by phone.

Chairman Riel called the meeting to order at 3:30pm.

**PLEDGE OF ALLEGIANCE**

Chairman Riel lead in the pledge of allegiance.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Riel noted there was no public input at this time.

**APPROVAL OF AGENDA**

Chairman Riel made a motion to approve the agenda as circulated. Commissioner St. Mary seconded. Motion carried unanimously.

**CONSENT AGENDA**

**SECRETARY'S REPORT**

- 2024 1<sup>st</sup> Quarterly Taxes
- May 7<sup>th</sup>, 2024 Payroll

**PREVIOUS MEETING MINUTES**

- April 22<sup>nd</sup>, 2024 BOC Meeting Minutes

**CLAIMS REQUESTS FOR APPROVAL**

Claims Requests FIRE	\$	79,917.09
Claims Requests EMS	\$	31,758.96
<b>Total Claims</b>	<b>\$</b>	<b>111,676.05</b>

**CORRESPONDANCE - None**

**CHIEF'S REPORT – Attached**

Commissioner St. Mary made a motion to approve the consent agenda as submitted. Commissioner Brandt seconded. Motion carried unanimously.

**UNFINISHED BUSINESS**

- Levy Lid Lift

FC Hille informed everyone that yard signs and banners have been ordered by the employee association and that he is still working on pamphlets that will be handed out at the Moxee 4<sup>th</sup> of July parade. FC Hille and AA Frost will work on getting the Spring Newsletter out and July 1<sup>st</sup>, 2024 the department will be putting out the signs and banners.

- Training Facility Update

FC Hille informed everyone that he had a meeting with the contractors for the training facility but the building official never showed so he will have another meeting with them at 9:30 am Wednesday morning at Station 40. FC Hille also informed the board he is still working on the permit with the county. Chairman Riel asked if the department did any bonding with the company that is assembling the training facility. FC Hille informed him the department did not include any bonding in the final price and will be contacting them about doing a 3.5% bonding, adding an additional \$20,000 or more to the final price. The commissioners deem it necessary to play it safe when it comes to taxpayer dollars and want to be covered in all aspects. Chairman Riel made a motion to approve the 3.5% bonding and retainage fee. Commissioner Brandt seconded. Motion carried unanimously.

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**NEW BUSINESS**

- Summer Maintenance Position

FC Hille informed the board that he would like to start the process of hiring one summer maintenance employee for the department this year instead of two. This employee will be taking care of various projects and small jobs around all three stations in the district. FC Hille informed everyone he will update and revamp the job description and hiring paperwork. The board has agreed to let FC Hille move forward in that process.

**COMMISSIONER'S REPORT**

Chairman Riel informed everyone that he attended the EMS Admin Board meeting on Friday May 10<sup>th</sup>, 2024. There have been 7 EMS students that have passed the class and 2 are still working on passing. Two volunteers from EVFD are attending the class, Jose Virrueta and Nathan Uriostegui. The registration for the upcoming fall class is now open.

**GENERAL DISCUSSION**

FC Hille informed everyone that he received a public records request from former employee Avery Rooks so he is seeking legal advice from the department's attorney. FC Hille and DC Lamoureux had a discussion about shift trades within the department. There will be no MOU necessary, there will be a new updated policy stating there will be no allowed overtime and will be presented at the regular BOC meeting on May 28<sup>th</sup>, 2024.

The new Brush 40 was brought to the station and presented to the chiefs and commissioners. The new Brush 40 is near completion, the department is waiting on the paint and decals. After the new Brush 40 is received, FC Hille will compare it to Brush 42 and see what upgrades Brush 40 has that we can add to it.

FC Hille also mentioned to the board that he thinks the department wants to look into purchasing a new tactical tender. FC Hille has looked into a company that builds military grade tactical tenders. Lt. CJ Erickson will work on getting the apparatus committee together to discuss the possible purchase further. The company that FC Hille has been in contact with has also built a tactical tender for Milton-Freewater Rural Fire in Oregon which will be in the Yakima area for the chiefs and commissioners to see.

FC Hille met with the Goose Prairie Solar farm officials to go over an emergency plan for possible fires. All the panels are laid and have about 6 inches of clearance from the ground. There is not enough room in between the rows of panels for emergency vehicles to enter. The company has agreed to keep mowing of the brush around the panels consistent.

**SIGNING OF DISTRICT DOCUMENTS**

Due to more than one Commissioner attending the meeting in person, documents will be held for signatures after the meeting.

**NEXT REGULAR MEETING** – Tuesday, May 28<sup>th</sup>, 2024 at 3:30 pm.

**ADJOURNMENT**

There being no other business Commissioner St. Mary made a motion to adjourn the meeting at 4:09 pm. Chairman Riel seconded. Meeting adjourned at 4:09 pm.



Chairman Les Riel



Commissioner Ben St. Mary

Attest:

*Excused Absence*

Vice-Chairman Tyler Brandt

*Katelynn Roberts*

District Secretary Katelynn M. Roberts