

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
December 10, 2018**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Commissioner Les Riel, Commissioner David Ramynke, Commissioner St. Mary, Fire Chief Mark Emery, and District Secretary Jenifer Huitt. Others present were SC Lenseigne, SC Evers, FF Henle, PFF Andrienas, and PFF Hanson.

Chairman Riel called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

The agenda was approved as amended and the meeting continued.

NEW BUSINESS

- c. Action/Decision Request 2018-16 Edraulic Rescue Tools \$32,687.00
- d. Action/Decision Request 2018-17 Loose Equipment Purchase \$198,901.96 plus tax

SC Lenseigne Engine 40 has a complete set purchased 18 years ago. There are combination cutter/spreader tools on the rescue vehicles. The Edraulic tools are run off of a battery so can be taken anywhere, extra batteries and chargers are included so we are no longer tied to the engine. Vice Chairman Ramynke made a motion to approve Action/Decision Request 2018-16 Edraulic Rescue Tools \$32,687.00 and Action/Decision Request 2018-17 Loose Equipment Purchase \$198,901.96 plus tax. Seconded and carried.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no one stood to speak and the meeting continued.

EXECUTIVE SESSION – RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Riel announced at 4:07 that the board and Secretary will go into Executive Session until 4:27 pm. Chairman Riel announced at 4:27 pm that Executive Session will be extended to 4:40 pm. The meeting reconvened at 4:40 pm. No action was taken by the Board.

SECRETARY'S REPORT

Secretary Huitt provided the Fund balances through the end of November 2018 and December's Payroll Summary. A flyer provided by the state regarding the new Paid Family Medical Leave was also put in with all paychecks. Management has been unable to contact a volunteer regarding employment status. The board requested a final certified letter be sent and a leave of absence be offered.

PREVIOUS MINUTES

- a. November 26th, 2018 Regular Meeting .

Vice Chair Ramynke made a motion to approve the meeting minutes as submitted. Seconded and carried.

CLAIMS REQUEST APPROVAL

- a. Claims Request Fire \$13,310.40 – Approved
- b. Claims Request EMS \$14,841.47 - Approved

Vice Chair Ramynke made a motion to approve the Claims Request in the amount of \$28,151.87. Seconded and carried.

CORRESPONDENCE - None

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UNFINISHED BUSINESS - None

NEW BUSINESS

- a. Action/Decision Request 2018-14 Certify Career Lieutenant Promotion List
- b. VFIS Accident & Sickness Policy Renewals

Chief Emery detailed that all 3 applicants passed the testing, everyone involved was satisfied with the results, and no grievances have been received. The promotion list in in the order of who tested highest, not by seniority. Chairman Riel made a motion to certify the Action/Decision Request 2018-14 Certify Career Lieutenant Promotion List as presented. Seconded and carried. After discussion Commissioner St.Mary made a motion to approve the VFIS Accident & Sickness Policy Renewal for the Volunteer members.

COMMISSIONER'S REPORT

Chairman Riel noted the Education Committee will be in Olympia to set the Saturday Spring Seminar Series Topics and asked everyone to submit subject ideas. The topics will be on Risk Management, Employee Discipline and Policies, Strategic Communication, and Legislature 101.

CHIEF'S BRIEF – Attached

ANNOUNCEMENTS

- Monday November 19th: Dodgeball Moxee PD & EVFD vs EVSD Highschool 7:30 pm.
- Saturday December 1st: IAFF Stair Climb Fundraiser at Bale Breaker noon to 9 pm.
- Thursday December 13th: Staff & Family Christmas Party 5 pm. Santa will arrive on the Lighted Parade at 6 pm.
- Saturday December 15th: Moxee Lighted Parade
- Tuesday December 18th: Annual EVFD & 5th Grade Hockey Game at 9:30 am.

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

NEXT REGULAR MEETING – Wednesday, December 26th, 2018 at 4:00 pm.


ADJOURNMENT

There being no other business Chairman Riel adjourned the meeting at 5:14 pm.

excused absence
Chairman Les Riel


Vice-Chairman David Ramynke

Attest:


District Secretary Jenifer S Huitt
12 10 18 BOC Minutes.docx


Commissioner Ben St. Mary
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FIRE CHIEF BRIEF

10 DECEMBER 2018

NOVEMBER INCIDENT DATA:

2018

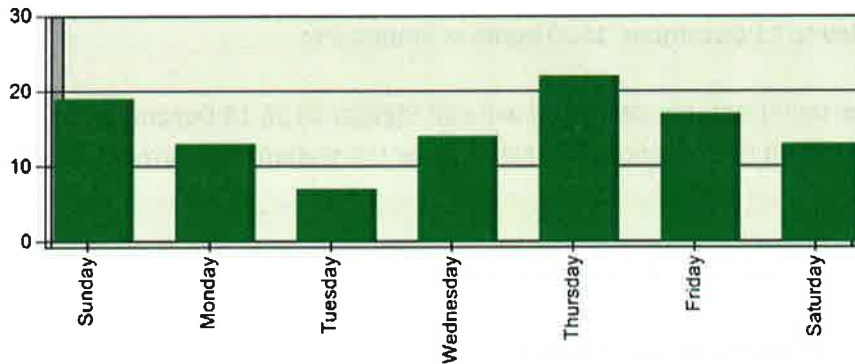
- ✓ INCIDENTS: 105
- ✓ EMS: 64
- ✓ FIRE: 41
- ✓ AVERAGE PER DAY: 3.2
- ✓ MUTUAL AID: 0 provided; 0 received
- ✓ OVERLAPPING: 14 (13.3%)
- ✓ AVE DISTRICT RESPONSE: 9m:04s
- ✓ AVE TIME ON-SCENE: 20m:49s
- ✓ AVE STA TURNOUT: 40=2:57; 41=2:20; 42=3:05
- ✓ AVE DISTRICT TURNOUT: 2m:47s
- ✓ INCIDENT BY AREA: 40=13; 41=4; 42=4
- ✓ RESPONSE BY STATION: 40=97; 41=1; 42=9
- ✓ TRAINING: 120.0 class hrs.; 479.0 personnel hrs.

2017

- ✓ INCIDENTS: 113
- ✓ EMS: 90
- ✓ FIRE: 23
- ✓ AVERAGE PER DAY: 3.6
- ✓ MUTUAL AID: 0 provided; 0 received
- ✓ OVERLAPPING: 17 (15.0%)
- ✓ AVE DISTRICT RESPONSE: 8m:08s
- ✓ AVE ON-SCENE TIME: 19m:06s
- ✓ AVE STA TURNOUT: 40=2:37; 41=3:48; 42=2:51
- ✓ AVE DISTRICT TURNOUT: 3m:05s
- ✓ INCIDENT BY AREA: 40=17; 41=45; 42=51
- ✓ RESPONSE BY STATION: 40=101; 41=4; 42=8
- ✓ TRAINING: 58.0 class hrs.; 238.0 personnel hrs.

NOVEMBER 2018 INCIDENT DISTRIBUTION PROFILE

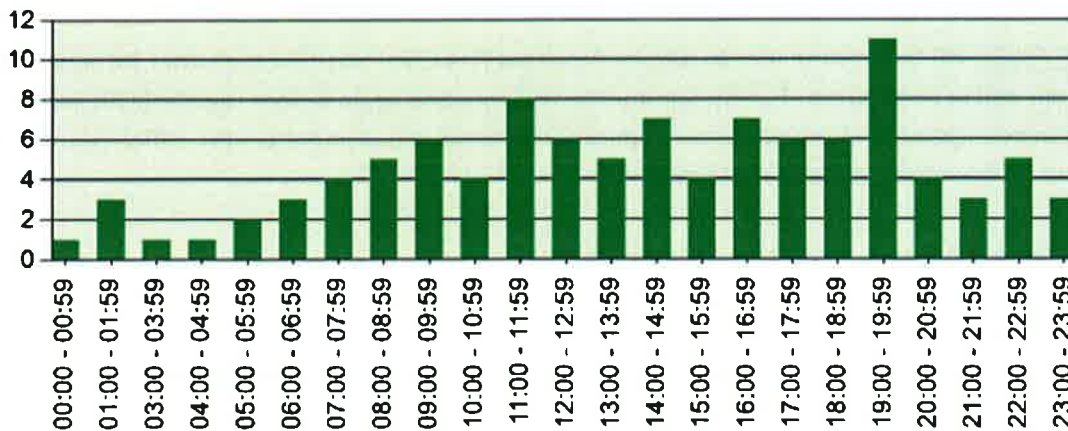
Incidents by Day of the Week for Date Range
Start Date: 11/01/2018 | End Date: 11/30/2018



EVFDD RESPONSE HX

2017	1,255	4.9%
2016	1,196	6.8%
2015	1,120	8.7%
2014	1,030	1.7%
2013	1,013	(9.0%)
2012	1,114	17.6%
2011	947	5.4%
2010	898	(2.9%)
2009	925	1.8%
2008	942	1.7%
2007	926	9.1%
2006	849	12.7%
2005	753	

Incidents by Hour for Date Range
Start Date: 11/01/2018 | End Date: 11/30/2018



It's what you learn after you know it all that's important.

GENERAL EVFD STATUS REPORT

STATION 42 REMODEL CONSIDERATION:

WAC 296-305-06503 (5) and (6)

(5), All new fire stations, and other new fire department facilities which contain sleeping quarters, shall be fully protected with automatic sprinkler systems.

(6) All existing fire stations and existing fire department facilities with sleeping quarters, that undergo a major renovation that consists of more than sixty percent of the assessed evaluation of the existing structure must be fully protected with automatic sprinkler systems.

My interpretation of citation (6) is we need to incorporate sprinkler protection into the remodel plan.

ACTION/DECISION REQUESTS:

- 1) LENSEIGNE: Loose tools and equipment for the new Engines.
- 2) LENSEIGNE: Batter-powered vehicle extrication equipment.
- 3) EMERY: Certify *Lieutenant Promotional List* as being accurate and valid. Establish duration of list (list duration will likely become part of CBA).
- 4) EMERY: 2019 Volunteer/POC position compensation rates.
- 5) EMERY: DRAFT *Management Team/Executive Team* chart and insert into policy Chapter 5, section 5.17. (Draft EVFD Organizational chart pending.)

NO SMOKE INSTALLATIONS: Began Monday, 03 December.

YFD PARTNERSHIP MEETING: Rescheduled to 11 December, 1500 hours at Station 91.

YVFD RESERVES: Three Yakima Fire Department Reserve personnel will visit Station 40 on 18 December. Jay Cruz, Jacob Brown, and Matt Strunk will submit their application packets, tour the station, and perhaps stay for Drill.

COLLECTIVE BARGAINING: Next session 20 December; incremental progress.

FATALITY SEMI ROLLOVER: 05 December, at approximately milepost 17.

ON THE HORIZON

ASSISTANT FIRE CHIEF: HR Committee met to discuss Assistant Fire Chief position and other HR business; recommendations still in Committee. The HR Committee will convene again before regular BOFC meeting. Will establish position description and expectations, application process, assessment center, office space, vehicle, etc. Recommend on-board target date as March 2019.

FALL NEWSLETTER: ALT Erickson is finishing Fall Newsletter.

CHRISTMAS FETIVITIES:

1. *EVFD Family Christmas Party*, 13 December at Station 40. The frivolity and mirth begins at 1700.
2. *Second-annual Moxee Lighted Christmas Parade* Saturday, 15 December, at 1800.