

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
NOVEMBER 27<sup>TH</sup>, 2023**

The meeting convened at 3:30 pm at East Valley Fire Station 40. Those present at Station 40 were Chairman Ben St. Mary, Commissioner Les Riel, Commissioner Tyler Brandt, Fire Chief Dale Hille, and Deputy Fire Chief Ray Lamoureux, Lieutenant CJ Erickson, Firefighter Kyle Knapp and Firefighter Kevin Durand. District Secretary Katelynn Roberts joined the meeting via Zoom. Administrative Assistant Morgan Frost was not present.

Chairman St. Mary called the meeting to order at 3:30pm.

**PLEDGE OF ALLEGIANCE**

Chairman St. Mary lead in the pledge of allegiance.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman St. Mary noted there was no public input at this time.

**APPROVAL OF AGENDA**

Commissioner Riel made a motion to approve the agenda as circulated. Commissioner Brandt seconded. Motion carried unanimously.

**CONSENT AGENDA**

**SECRETARY'S REPORT**

- Fund Balances as of October 31<sup>st</sup>, 2023

**PREVIOUS MEETING MINUTES**

- November 13<sup>th</sup>, 2023 BOC Regular Meeting Minutes

**CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$	39,644.08
Claims Requests EMS	\$	0.00
<b>Total Claims</b>	<b>\$</b>	<b>39,644.08</b>

**CORRESPONDANCE**

- Yakima County 2024 Information for Mailing and Agency Contacts
- Yakima County 2024 Authorization for Financial Transaction Signatories Form
- Yakima County 2024 Authorization to Wave 24 Hour Deposit Requirement
- Yakima County 2024 Qualified Public Depository Form

**CHIEF'S REPORT – None**

Commissioner Riel made a motion to approve the consent agenda as submitted. Commissioner Brandt seconded. Motion carried unanimously.

**UNFINISHED BUSINESS**

- Annexation

FC Hille informed everyone there is no new business on the threat of an annexation.

- Levy Lid Lift

FC Hille informed everyone that there is no new business regarding the Levy Lid Lift but said he should have an idea of what the dollar figure should look like by the next board meeting on December 11<sup>th</sup>, 2023.

- Training Facility Update

FC Hille informed everyone that the Training Facility is out to bid with two inquiries already. Commissioner Riel mentioned that the Department should hire a professional to engineer the site plans regarding the training facility. The bidding will be closed on Friday, December 8<sup>th</sup>, 2023 and all bidding packets will be brought to the following board meeting.

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**NEW BUSINESS - None**

**COMMISSIONER'S REPORT - None**

**GENERAL DISCUSSION** – Limited to between the Board and Staff only – **NO PUBLIC INPUT**

- Valley Ford Invoice

FC Hille informed everyone that Valley Ford has come to an agreement with the department that they will pay half of the damages done to the brush truck, which will be around \$1,500.

- EVFD Christmas Party

December 22<sup>nd</sup>, 2023 the Department will be hosting a Christmas Party Potluck at Station 40 from 6:00 – 8:00 pm. This will be open to all staff and their families and anyone from the community who would like to attend. The Department will have Santa attending for pictures and crafts and activities to do for kids.

**SIGNING OF DISTRICT DOCUMENTS**

Due to all Commissioners attending the meeting in person, documents will be held for signatures after the meeting.

**NEXT REGULAR MEETING** – Monday, December 11<sup>th</sup>, 2023 at 3:30 pm.

**ADJOURNMENT**

There being no other business Chairman St. Mary made a motion to adjourn the meeting at 3:43 pm. Commissioner Riel seconded. Meeting adjourned at 3:43 pm.



Chairman Ben St. Mary



Commissioner Tyler Brandt

Attest:



District Secretary Katelynn M. Roberts

*Excused Absence*

Vice-Chairman Les Riel