

**YAKIMA COUNTY FIRE DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
May 24th, 2021**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present via Zoom were Commissioner David Ramynke, Commissioner Les Riel, Commissioner Ben St. Mary; at Station 40 were Chief Dale Hille, Admin Director Jenifer Huitt and Admin Assistant Katelynn Hogan.

Chairman Ramynke called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as amended. Seconded and carried.

LIMITED OPEN PUBLIC INPUT for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Ramynke noted no public attended the meeting.

CONSENT AGENDA

a. **SECRETARY'S REPORT**

- May 7th Payroll Review

b. **APPROVAL OF PREVIOUS MINUTES**

- May 10th, 2021 Regular Meeting Minutes
- May 17th, 2021 Special Meeting Minutes

c. **CLAIMS REQUESTS FOR APPROVAL**

Claims Requests Fire	\$ 38,367.46
Claims Requests EMS	\$ <u>2,890.46</u>
Total Claims	\$ 41,257.92

d. **CORRESPONDENCE**

- Due to Covid-19 YCFD #14 has decided not to host the quarterly meeting on August 19th 2021. YCFD #14 also informed they may or may not host 2022 quarterly meeting they will notify us at a later date.
- Summit Law Group New Health Emergency Labor Standards signed by the Governor May 11th.
- Interagency data sharing agreement May 20, 2021 through June 30th, 2024.

e. **CHIEF'S REPORT** - None

Commissioner Riel made a motion to approve the consent agenda items a-e as submitted.

Seconded and carried.

UNFINISHED BUSINESS - None

NEW BUSINESS

Review Drafted Policies

- 04.01.02 Job Description – Executive Assistant / District Secretary
- 04.01.10 Job Description – Administrative Assistant

Vice Chairman St. Mary moved to adopt and approve all of the listed policies as submitted.

Seconded and carried.

COMMISSIONER'S REPORT

Commissioner Riel stated Naches Heights Fire Department volunteered to do the dinner meeting on August 19th since Nile Fire declined this year.

FC informed that the May 20th meeting at West Valley Filled all positions, funding for the radio tower upgrades were approved, and they're proceeding forward with moving dispatch to the Lower Valley.

FC stated there are several Volunteers about to come off of probation and are progressing to move forward. FC noted that there is still lag from the Volunteers to pull shifts even though the

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opening of Station 42 has brought more Sleeper shifts available for the Volunteer program. Covid-19 was determined to be an inhibiting factor for pulling shifts on the Volunteer end.

FC noted some concerns with the upcoming development of Volterra and if they're keeping the Fire District in mind for things like having enough room to turn apparatus around, road access, grade percentage, hydrant supply, building height and impact fees. In regards to the impact they could have on the district. Commissioner Riel stated they're going to have 3+ story buildings so looking into impact fees for the district for the possibility of a ladder truck. FC stated that the district has until June 1st to submit a public comment for the public hearing. The public comment would be to make sure the Fire District can be a part of the public hearing for the safety of the community.

ANNOUNCEMENTS

- Resignation of Recruit Volunteer Jacob Hanses effective June 1, 2021

FC stated that Volunteer Hanses was just too busy with life and his day job to stay on as a Volunteer.

- Promotion of Volunteer Probationary Firefighter Tyler Ireton to Firefighter effective June 1, 2021

FC informed more Probationary Firefighters are coming off of probation and progressing very soon. Along with Volunteer FF Travis Young stating 06/01/2021 for the summer help position.

Vice Chairman St. Mary made a motion to adopt on 05/24/2021 Commissioner Riel 2ed and carried.

GENERAL DISCUSSION

FC Hille reached out to FC Craig at West Valley for feedback on Volterra development. He suggested looking into impact fees and possibly land for a new station to supply support for a new development.

FC was contacted by The Terrace Heights Association again about doing an open House. FC & the board agreed to wait to hear what Governor Inslee says on June 30th, 2021 before planning a committed date but were in agreement to do a joint open house for the Terrace Heights community.

FC brought up the Annual Report that has been sent out to all the commissioners for review. The Board approved Commissioner Riel made a motion to approve and Chairman Ramynke seconded as submitted.

FC informed the board that BVFF has a onetime \$100 reimbursement repayment for physicals. AD Will be working on going back as far as the district has recorded proof of payment to submit for additional revenue.

FC informed recent enlightenment of the Board of trustees for BVFF needing an elected member to sit in and sign during their meetings. Which they are working to correct.

Chairman noted that labor negotiations are in progress and going well with the guidance and leadership of the Wesley Group.

EXECUTIVE SESSION - RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Ramynke announced at 4:25 pm that FC and the board would go into Executive Session until 4:35 pm. The meeting reconvened at 4:35 pm. Chairman Ramynke announced the board was in agreement of the employee contract drawn up by Summit Law. The board gave AD Huitt a week for review and signing on June 2nd, 2021. There being no other business Chairman made a motion to adjourn and return to the Regular BOC meeting.

SIGNING OF DISTRICT DOCUMENTS

The documents will be held for signature at a later date due to OPMA restrictions.

NEXT REGULAR MEETING – Monday, June 14th 2021 at 4:00 pm.

ADJOURNMENT

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There being no other business Commissioner Riel adjourned the meeting at 4:38 pm.


Chairman David Ramynke


Commissioner Les Riel

Attest:


Vice-Chairman Ben St. Mary


District Secretary Jenifer S Huitt