

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
June 14<sup>th</sup>, 2021**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present via Zoom were Commissioner Les Riel, Commissioner Ben St. Mary, and Admin Director Jenifer Huitt; at Station 40 were Commissioner David Ramynke, Chief Dale Hille, Paula Hille, Captain Babcock, FF Riley, Selah FF Roberts, and Admin Assistant Katelynn Hogan.

Chairman Ramynke called the meeting to order.

**APPROVAL OF AGENDA**

The agenda was approved as amended. Seconded and carried.

**OATH OF OFFICE**

- Fire Chief Hille
- District Secretary Katelynn Hogan

New District Secretary and FC Hille were both read their Oath of office in the meeting and the meeting continued.

**LIMITED OPEN PUBLIC INPUT** for items NOT on the Agenda – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting.

Chairman Ramynke noted no public attended the meeting.

**CONSENT AGENDA**

a. **SECRETARY'S REPORT**

- June 7<sup>th</sup> Payroll Review
- BVFF Reimbursement request \$2,100 for Volunteer Physicals 2016-Current
- June 24<sup>th</sup> SAO training webinar

b. **APPROVAL OF PREVIOUS MINUTES**

- May 24<sup>th</sup>, 2021 Regular Meeting Minutes
- June 4<sup>th</sup>, 2021 Special Meeting Minutes

c. **CLAIMS REQUESTS FOR APPROVAL**

|                      |                     |
|----------------------|---------------------|
| Claims Requests Fire | \$ 30,608.57        |
| Claims Requests EMS  | <u>\$ 3,571.94</u>  |
| <b>Total Claims</b>  | <b>\$ 34,180.51</b> |

d. **CORRESPONDENCE**

- Yakima County Auditor announced Chairman Ramynke filled for Commissioner's position 3 and it will be on the November 2<sup>nd</sup> General Election Ballot.
- Snure Law Office 2021 DNR Interagency Agreement

e. **CHIEF'S REPORT** - Attached

Commissioner Riel made a motion to approve the consent agenda items a-e as submitted. Seconded and carried.

**UNFINISHED BUSINESS - None**

**NEW BUSINESS**

a. Action Decision Request 2021-02 District Secretary Wage Increase

Commissioner Riel made a motion to Approve the Action decision Request as submitted. Vice-Chairman St. Mary Seconded and carried.

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- b. Resolution 2021-02 In matter of appointing a District Secretary/Finance/Investment Officer for 2021

Chairman Ramynke stated that legal council recommended that the District Secretary be in District because of the duties and responsibilities required. Chairman Ramynke made a motion to Adopt the Resolution 2021-02 as submitted. Vice-Chairman St. Mary Seconded and carried.

- c. Resolution 2021-03 In matter of appointing an Auditing Officer and Alternates for 2021 for YCFD4

Chairman Ramynke made a motion to Adopt the Resolution 2021-03 as submitted. Commissioner Riel Seconded and carried.

- d. Discuss Medical Claim that has been denied by BVFF and VFIS

FC Hille stated BVFF denied the claim because the Volunteer was not on duty for our district and not asked to stay by our mutual aid partner due to no PPE. VFIS Denied the claim because the Volunteer was not on duty for our district. FC Hille requested the board approve the payment of the medical claim to support and take care of our Volunteers. The Board agreed and Commissioner Riel made a motion to approve the medical claim in the amount of \$185.00. Vice-Chairman St. Mary seconded and carried.

- e. Authorization Form for Auditing Officer, Investment Officer and Warrant register/Void Agreement  
f. Updated Information for mailing & Agency contact Form  
g. Key Bank Business/Public Entity Signature Card  
Items e-g will be signed with other documents on a later date.

### **COMMISSIONER'S REPORT**

Commissioner Riel informed Rodger Ferris of WFCFA will attend Yakima Co Fire Commissioners dinner meeting at Naches Heights in August. Commissioner Riel also stated Roger asked him to sit in on Bylaws Committee on July 1<sup>st</sup> @ 7 o'clock via Zoom. Commissioner Riel has a zoom meeting June 22<sup>nd</sup> at 7 p.m. for Washington Fire Commissioner's Education Committee to set the curriculum for WFCFA Fall Conference and would like ideas for the fall conference study sessions.

Chairman Ramynke received an email from Joey Weedin that one of the towers was completely damaged. They are putting up a couple of temporary antennas as a patch which shows there is more work to be done than originally thought for the communications committee. Chairman Ramynke is feeling insecure about the possible lack of communications. Forest service owns this tower and may replace it. Chairman Ramynke wants an assessment and review of costs done. Commissioner Riel stated the last one was done 10-15 years ago.

### **ANNOUNCEMENTS**

FC Hille will be gone for 2 weeks; Sunday June 20<sup>th</sup> through Friday July 2<sup>nd</sup> although he will still be available for communications just remember the 3-hour difference. Commissioner Riel validated that no one will be acting in the Chief's position as he is still available to do his job.

### **GENERAL DISCUSSION**

FC Hille spoke with the Captains and Lieutenants regarding July 4<sup>th</sup> and Hop Fest, Cpt Babcock will be working on staffing volunteers. E40/E42 have had many repairs lately and FC Hille will speak with Merritt at Cascade Fire about the underweight springs that may be causing the issues.

Chairman Ramynke will be out of town the last meeting of July 26<sup>th</sup> 2021 but Commissioner Riel will cover.

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**SIGNING OF DISTRICT DOCUMENTS**

The documents will be held for signature at a later date due to OPMA restrictions.

**NEXT REGULAR MEETING** – Monday, June 28<sup>h</sup> 2021 at 4:00 pm.

**ADJOURNMENT**

There being no other business Chairman Ramynke adjourned the meeting at 4:29 pm.

  
Chairman David Ramynke

  
Commissioner Les Riel

Attest:

  
Vice-Chairman Ben St. Mary

  
District Secretary Katelynn M Hogan