

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
October 15<sup>th</sup>, 2021**

The meeting convened at 8:00 am at East Valley Fire Station 40. No one was present via Zoom. Those present at Station 40 were Commissioner David Ramynke, Commissioner Les Riel, Commissioner Ben St. Mary, Fire Chief Dale Hille, Administrative Director Jenifer Huitt and District Secretary Katelynn Hogan. No public attended the meeting.

**OPENING OF MEETING**

Commissioner Ramynke called the meeting to order.

**2021 BUDGET REVIEW**

FC Hille reviewed the **Fire** expense line items with the commissioners noting the following significant increases:

- Advertising costs - 10% of the cost of the 2 rescue vehicles was paid to Brindlee Mountain since there were no bids submitted during the regular bid process to sell the vehicles.
- Postage – due to increased IFSAC testing shipping costs have tripled, due to Covid stamp costs have gone up 36% as most items for volunteers are being mailed out so there are less people in the stations.
- Facilities Repair & Maint – costs have gone up 37%.
- Other Professional Services – 27% increase. Testing CrewSense software program to see if it helps with payroll, callbacks, and time/accrual tracking.
- Telephone, Internet, Utility costs – All increased due to the remodel and staffing of Station 42.

FC Hille reviewed the **EMS** expense line items with the commissioners noting the following significant increases:

- Apparatus Fuel – costs have increased 14%
- Dispatch – costs have increased 9%

Even with these cost increases we were able to remain within our budget limits and should still be able to transfer about \$560,000 into Fire Investment to make sure we have a 1 year reserve in case anything catastrophic happens in the future.

**REVIEW OF BUDGETARY ANALYSIS**

**APPARATUS**

FC Hille reviewed the Apparatus schedule with the board and noted that a brush truck will need to be replaced in 2022, another in 2023, and a battalion truck in 2024. Chairman Ramynke asked that the costs for 2 new fire engines be added to 2034 so funding could be planned.

**CAPITAL PROJECTS**

FC Hille reviewed the Capital Projects scheduled with the board and noted that a concrete apron will need to be put in at Station 41 to replace deteriorating asphalt. The concrete is less expensive than asphalt at this time. Commissioner Riel noted that we will continue to set funds aside for a future training facility and may start the project in 2022. Chairman Ramynke would like a clear plan for the staffing and logistics of the training facility before any funds were spent.

**2022 FUNDING SOURCES**

Yakima County Assessors Office confirmed the estimate for 2022 of \$3,180,000 for the Fire Budget should protect the district's levy capacity. Yakima County EMS provided an estimate of \$281,467 for the 2022 EMS Budget.

**REVIEW 2022 BUDGET PLAN**

FC Hille reviewed the **Fire** expense line items with the commissioners noting the following increases:

- Food & Rehab Supplies - 33% increase
- Legal/Attorney Services – 250% increase due to possible issues with governor's proclamation regarding vaccination mandates.

**YAKIMA COUNTY FIRE DISTRICT 4  
BOARD OF COMMISSIONERS  
SPECIAL MEETING  
October 15<sup>th</sup>, 2021**

- Medical Exams – 42% increase due to losing several volunteer & career members and need to hire more to fill the vacancies.
- IT Services – 50% increase – may need to change providers due to changing dispatch services.
- Telephone, Internet, Utilities, Lawn/Pest Service – increased for all future years due to Station 42 remodel and staffing.
- References, Subscriptions – increased 18% due to the need for Zoom/Covid & Malwarebytes/computer security.
- Dues – increased 38%
- Uniform Rental/Cleaning – increased 20% due to hiring more volunteers and career firefighters.
- Annual Maint/Alarm Testing & Facility Repair/Maint – increased due to safety and insurance standards.

FC Hille reviewed the **EMS** expense line items with the commissioners noting the following increases:

- Apparatus Fuel – costs increasing 50%
- Dispatch – costs increasing 21% due to an increase in incidents.


**REVIEW DRAFT RESOLUTION**

Commissioner Riel noted that they all looked good.

**GENERAL DISCUSSION - None**

**ADJOURNMENT**

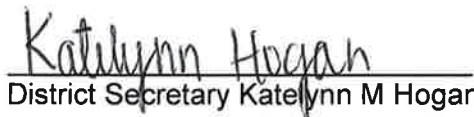
There being no other business Commissioner St. Mary made a motion to adjourn. The meeting was adjourned at 10:21 am.

  
Chairman David Ramynke

  
Commissioner Les Riel

Attest:

  
Vice-Chairman Ben St. Mary

  
District Secretary Katelynn M Hogan