

**YAKIMA COUNTY FIRE PROTECTION DISTRICT 4
BOARD OF COMMISSIONERS
REGULAR MEETING
December 23rd, 2019**

The meeting convened at 4:00 pm at East Valley Fire Station 40. Those present were Chairman Les Riel, Vice-Chairman David Ramynke, Commissioner Ben St. Mary, Chief Mark Emery and Admin Director Huitt.

Chairman Riel called the meeting to order and conducted the pledge of allegiance.

APPROVAL OF AGENDA

The agenda was amended to include Questionmark costs for years 2 & 3, as well as adding item B under Unfinished Business. The agenda was approved as amended and the meeting continued.

LIMITED OPEN PUBLIC INPUT FOR ITEMS NOT ON AGENDA – Public comment for items that are on the agenda are allowed as the item comes up for discussion during the meeting. Please stand and be recognized by the Chair and limit your comments to three minutes.

Chairman Riel noted no public was present and the meeting continued.

SECRETARY'S REPORT

- a. Nothing received back from Prothman yet
- b. Time-off Requests from Chief Emery & AD Huitt
- c. VOID Warrant 5277 for Emergency Reporting - \$580.84

PREVIOUS MINUTES – None

CLAIMS REQUESTS FOR APPROVAL

Claims Requests Fire \$ 28,948.98
Claims Requests EMS \$ 4,613.48

Commissioner Ramynke made a motion to approve the Claims Requests in the total amount of \$33,562.46. Seconded and carried.

CORRESPONDENCE

- a. Confirmation from Yakima County Commissioners preliminary 2020 Property Tax Levy is \$2,700,000.00
- b. WFCA Membership Benefits letter for 2020

UNFINISHED BUSINESS

- a. Discussed Questionmark 3-year agreement for 3 test banks, with the Terms & Conditions signed by Chief Emery & Captain Babcock, and the costs for all 3 years of:
Year 1 - \$4,618.13 Year 2 - \$5,680.80 Year 3 - \$5,680.80
- b. HR/Training Expense stipend of \$1500
This item was Tabled for discussion at a later date.

NEW BUSINESS

- a. Sealed Bid Opening for Surplused Engine 42, reviewing the letter and bid invitation.
Only one bid was received from Yakima County Fire District 14 for \$35,000.00. Commissioner St. Mary motioned to accept the Bid. Seconded and carried.

COMMISSIONER'S REPORT – None

CHIEF'S BRIEF: Strategic Plan Team Status Report

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Chief Emery submitted a drafted plan to review the 9 goals set in 2011, 57 aspirations listed by current members, and recommended a perpetual planning process.

ANNOUNCEMENTS – None

GENERAL DISCUSSION – Limited between Board and Staff – NO PUBLIC INPUT

NEXT SPECIAL MEETING – Monday, December 30th, 2019 at 3:00 pm, Sealed Bid Opening for St42

NEXT REGULAR MEETING – Monday, January 13th, 2020 at 4:00 pm

SIGNING OF DISTRICT DOCUMENTS

The documents were presented to the Board for their signature.

ADJOURNMENT

There being no other business Chairman Riel adjourned the meeting at 4:45 pm.


Chairman Les Riel 9-29-20


Vice-Chairman David Ramynke 9-29-20
ATTEST


Commissioner Ben St. Mary 9-29-20


District Secretary Jenifer S Huitt 9-28-20

Approved unanimously on 9/28/2020
via Open Public Meeting on Zoom.
Signatures will be secured after
Proclamation 20-28 has been lifted.